



# The University of Bayreuth's Internal Funding Pool

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## Call for Applications

The University of Bayreuth, with its focus on high quality research and interdisciplinarity, has a vested interest in its members to conduct internationally recognized research; to compete to acquire external funding; to cooperate nationally and internationally; and to participate in interdisciplinary networks at the Bayreuth location. The university has therefore created an Internal Funding Pool that acknowledges and supports these activities in a variety of ways:

The workshops offered by the Office of Research Support are financed with funds from the Internal Funding Pool (**WORKSHOP**).

Incentives are provided for individual acquisition of external funding in programmes in which one was not previously active (**PREMIERE**).

Start-up aid is provided for coordinated projects: these can be large collaborative projects, the preparation of which requires considerable effort (**ANSCHUB**), or smaller collaborative projects, which often serve as an initial spark for the larger projects (**STEPPING STONE**).

Our scholars are given support in preparing English language publications for international journals and in creating illustrations for proposals in key programmes of the major funding agencies (**EDITING**).

Funds are provided for the transfer of knowledge into society, both from individual and collaborative projects (**OUTREACH**).

For special accomplishments in research that clearly shape the profile of the subject area and the reputation of the university, a researcher can be granted a performance-related bonus (**BENEFIT**). Special accomplishments include outstanding publications, patents, substantial external funding, coordination of collaborative research projects and research training groups, awards, expert review activities and research transfer services.

Active focus areas (Profilfelder) are provided with funds from the funding pool for their meetings and coordinating activities (**PROFILFELD**).

Finally, the University of Bayreuth rewards its researchers in the event of successful applications for third-party funding by passing on the programme lump-sums/overheads, which are paid to the university by the donor to cover indirect costs, to the project leaders on a pro rata basis.

## The University of Bayreuth's Internal Funding Pool

Name	Type of funding	Amount	Apply – when?	Apply – who?
<i>Office of Research Support:</i>				
<b>WORKSHOP</b>	Workshops offered by the Office of Research Support	-	-	-
<i>Individual funding:</i>				
<b>PREMIERE</b>	Premium for successful first-time applications in individual funding	€800 per application (TG 73)	anytime	all researchers
<i>Collaborative funding:</i>				
<b>ANSCHUB</b>	Start-up funding for coordinated collaborative research DFG, BMBF, EU and VolkswagenStiftung	to be agreed	anytime	all researchers
<b>STEPPING STONE</b>	Campus-internal interdisciplinary collaborative projects ("Stepping Stone" projects, lines A and B)	A: max €2,000 per applic. B: max. €5,000 per applic.	by 31.03. or 30.09. of each year	all researchers
<i>Individual and collaborative funding:</i>				
<b>EDITING</b>	Language editing for international publications; professional illustrations for proposals to be submitted in key programmes of the major funding agencies	up to €400 per application (50% personal contribution)	anytime	all researchers
<b>OUTREACH</b>	Funds for the transfer of knowledge into society	to be agreed	anytime	all researchers
<b>BENEFIT</b>	Performance-related payments (one-off or monthly for the duration of the project), via Faculty	-	anytime	all researchers (application via Faculty)
<i>Focus area (Profilfeld) funding:</i>				
<b>PROFILFELD</b>	Coordination funding for the University's focus areas (Profilfelder)	€6,600 per year	anytime, upon request per budget year	Focus area chairpersons (Profilfeld-Sprecher *innen)

## **Application, review, decision-making body**

All researchers of the University of Bayreuth are eligible to apply for funding from the Internal Funding Pool. Please use our application form and observe requirements per funding line as set out below. Applications for all funding lines for individual and collaborative research, with the exception of the BENEFIT funding line, can be submitted in writing to the Office of Research Support at any time:

[foerderpool@uni-bayreuth.de](mailto:foerderpool@uni-bayreuth.de); please contact Dr Mirjam Horn-Schott

The Vice President for Research & Junior Researchers, in cooperation with the Presidential Advisory Committee for Research & Junior Researchers, with the Office of Press, Marketing & Communications (in case of OUTREACH applications) and with the Research Support Office, is responsible for the reviewing and selection procedure. Applications are evaluated and decided in Committee meetings or by circulation. Funds may be reduced and applications may be rejected altogether. The University Governing Board receives an annual report.

For the BENEFIT funding line, applications are submitted directly to the relevant Faculty office. An informal application with a brief statement of reasons is sufficient.

## **The funding lines in detail: requirements and application**

### **WORKSHOP - Workshops offered by the Office of Research Support**

(no applications)

The Office of Research Support holds workshops 2-3 times per semester: external representatives of the major funding agencies come to Bayreuth and present their programmes. The workshops consist of a presentation followed by a question-and-answer session.

### **PREMIERE – First-time application premium (€ 800) for individual research**

The work of individual scholars is the basis of all research at the University of Bayreuth. Individual acquisition of external funding is at the core of our research. The first-time application premium is intended to encourage our researchers to submit applications in programmes in which they have not previously been active. This can be individual funding from the major funding agencies, but it also includes first-time participation as an individual researcher in a collaborative project.

#### **Requirements:**

- first-time application approved by the funding agency or, in the case of ERC grants, progress to the 2nd round
- consultation with Office of Research Support during application

#### **Application:**

- any time
- application form with brief description of the project and the following attachment:
  - grant letter from the funding agency or, in the case of ERC applications, proof of progress to 2nd round (documents must be dated after 01.01.2020)

## **ANSCHUB - Start-up aid (€ to be agreed) for coordinated collaborative project proposals**

The planned start-up aid for coordinated collaborative project proposals is intended to support initiatives for the University of Bayreuth's potential flagship projects. These are primarily large collaborative projects, the preparation of which requires a considerable organizational effort and number of personnel. Start-up aid can be used, for example, for hiring a graduate assistant or for workshops in preparation of the proposal.

The Office of Research Support will provide active assistance during the application phase.

Start-up aid can be requested for projects in the following programmes, provided that the **coordination** of the joint project is carried out at the **University of Bayreuth**:

- **DFG**
  - Collaborative Research Centres (SFBs) and Transregios
  - Research Training Groups and International Research Training Groups
  - Priority Programmes (SPPs)
  - Clusters of Excellence
  - Research Units
  
- **EU**
  - coordinated collaborative projects
  - Marie Skłodowska-Curie-ITN (International Training Networks)
  - ERC Synergy Grants
  
- **Federal ministries**
  - coordinated collaborative projects
  
- **VolkswagenStiftung**
  - coordinated collaborative projects

### **Requirements:**

- applicant must assume the role of project coordinator
- collaborative project is at least in phase of full proposal submission: the pre-proposal (if required by the funding agency) is already submitted or, in the case of SFB proposals, proof of a consultation meeting with the DFG can be provided
- consultation with Office of Research Support, Vice President for Research & Junior Researchers, Presidential Advisory Committee for Research & Junior Researchers, and with the University Governing Board
- proof of how internal funds are used

### **Application:**

- anytime
- application form with brief summary of the project and explanation of required start-up funds with presentation of costs, plus the following attachments:
  - confirmation of submission of pre-proposal, if required by the funding body (dated after 01.01.2020), or in the case of Collaborative Research Centre (SFB) proposals: proof of consultation with the DFG (after 01.01.2020)

**STEPPING STONE – Funds for campus-internal, interdisciplinary collaborative research projects (line A: up to € 2,000 for small projects, line B: up to € 5,000 for larger projects that lead to a DFG proposal)**

"Stepping Stone" projects can only be applied for via the focus area chairpersons (Profilfeldsprecher\*innen). The chairpersons conduct an evaluation in advance and forward selected applications to the Office of Research Support. At least two research groups need to be involved, the project needs to be interdisciplinary. Funds for Stepping Stone projects can be used, for example, for hiring a graduate assistant, for material resources relating to the intended research, or for workshops.

**Requirements:**

- applications via chairpersons of focus areas (Profilfeldsprecher\*innen) who pre-select
- 1 application per person (coordinating or participating) per year
- subsequent application requires that first Stepping Stone project was successful (as evidenced e.g. by publications or joint funding proposal)
- participation of at least two research groups; interdisciplinary nature must be clear
- Stepping Stone projects of line B need to result in a joint DFG proposal
- proof of how internal funds are used

**Application:**

- by 31 March or 30 September of each year
- application form with brief, **broadly comprehensible** summary of the project and explanation of required start-up funds with presentation of costs
- please forward the application form to focus area chairpersons (Profilfeldsprecher\*innen)!

**EDITING - Language Editing and professional illustrations for international publications and for funding proposals in key programmes of the major funding agencies (up to € 400, with a 50% personal contribution)**

Professional English language editing and professional illustrations will help members of the University of Bayreuth to shape their international "high impact" publications (journal articles, monographs or sketches for monographs) or their funding proposals in key programmes of the large funding agencies to be more appealing to reviewers.

**Requirements:**

- commissioning of an external, professional service provider
- funding cannot be used to purchase illustration software
- final version of manuscript or funding proposal is available
- University of Bayreuth must be mentioned as affiliation
- Funding is awarded on basis of price quote, however, payments are made based on the actual invoice, with 50% personal contribution

**Application:**

- anytime
- application form with brief description of the intended publication (authors, journal or publisher, status) or intended funding proposal, and description of the necessary editing or illustration. Plus the following attachment:
  - final version of manuscript or funding proposal

## **OUTREACH – Funding (€ to be agreed) for knowledge transfer from individual or collaborative research projects into society**

There are various outreach activities already in use for our individual and collaborative research projects, such as the Bayreuth town talks, future forums, activities with pupils of local schools, and entrepreneurial dialogues. These tried and tested formats will be supported and supplemented by new formats, such as the presentation of collaborative projects via social media.

### **Requirements:**

- no double funding
- involvement of university's Office of Press, Marketing & Communication
- proof of how internal funds are used

### **Application:**

- anytime
- application form including statement about the planned outreach activities and their goals along with presentation of costs

## **BENEFIT – Performance-related payments for special research accomplishments**

Please refer to the University of Bayreuth's Guidelines on the Procedure and Award of Performance-related Payments and Research and Teaching Bonuses dated 12 June 2019:

<https://www.uni-bayreuth.de/de/universitaet/organisation/abt3/download/richtlinien-LB1.pdf>

Applications are submitted directly via the Faculty office.

## **PROFILFELD – Coordination funding (€ 6,600 per year) for Focus Areas (Profilfelder)**

Focus areas (Profilfelder) can apply via their chairpersons (Profilfeldsprecher\*innen) for their annual funding, which is primarily to be used for coordination work in the focus areas and focus area meetings (Profilfeldtreffen). Granted funds need to be retrieved and used within the budget year.

### **Requirements:**

- proof of how the funds are used

### **Applications:**

- anytime, upon request per budget year, submitted by the focus area chairpersons (Profilfeldsprecher\*innen); funds can be requested in partial or complete amounts
- application form with presentation of costs and explanation, e.g.
  - where, when and with how many participants a meeting will be held (include draft of meeting agenda)
  - which other networking activities are planned in the focus area (in principle everything is possible that serves networking within a focus area and/or between focus areas)
  - which coordination tasks will be carried out in the focus area (it is possible to hire an assistant for these coordination tasks)